



Office of the KwaZulu-Natal Provincial Regulatory Entity

APPLICATION FOR TEMPORARY OPERATING LICENSE (SPECIAL EVENT)

[In terms of Section 60(2) of the National Land Transport Act, 2009 (Act No.5 of 2009) read with Regulation 20]

Caution: In terms of Section 60(3)(b) of the NLTA, 2009, an Operating License for a special event may not be granted if it will disrupt or prejudice any existing services, including your own, if applicable.

Name or description of Special Event _____

Duration of the event: YYYY / MM / DD to YYYY / MM / DD

Existing operating license number _____

Valid from : YYYY / MM / DD to YYYY / MM / DD

SECTION A: PARTICULARS OF APPLICANT

Name of company, partnership, corporation or other legal entity, or sole proprietor (surname):

First names, if sole proprietor (not more than 3) _____

Type of identification (tick where applicable and attach relevant document or certified copy)	<input type="checkbox"/>	RSA identity document	<input type="checkbox"/>	Temporary identity document
	<input type="checkbox"/>	Passport	<input type="checkbox"/>	Foreign identity document
	<input type="checkbox"/>	Founding Statement	<input type="checkbox"/>	Certificate of incorporation
	<input type="checkbox"/>	Partnership Agreement	<input type="checkbox"/>	Memorandum of Understanding

Identity no./business registration number _____

Trade name (if applicable) _____

Type of business _____

Postal address _____

Postal code _____

Street address (if different from postal address): _____

Postal code _____

Telephone Code _____ Number _____

Cell phone number Number _____

Facsimile number (if any) Code _____ Number _____

E-mail address (if any) _____

SECTION B: PARTICULARS OF PERSON RESPONSIBLE FOR A JURISTIC PERSON

In the case of a company, close corporation or other juristic person, particulars of the person responsible to represent it must be supplied:

Surname _____

First names (not more than 3) _____

Identity number _____

Type of identification RSA identity document Passport
(tick where applicable) Other (specify) _____

Telephone Code _____ Number _____

Cell phone number Number _____

Facsimile number (if any) Code _____ Number _____

E-mail address (if any) _____

Letter of Proxy from Juristic person attached

SECTION C: PARTICULARS OF ROUTE

Describe the route in detail:

Origin (Departure point) _____

Destination _____

Detailed route description (state street names or road numbers and each point where passengers are picked up or set down, and, where applicable, beacons or land marks for each city, town, village or settlement – where applicable.

Vague route descriptions will not be accepted)

SECTION D: PARTICULARS OF VEHICLE (as per special event)

Vehicle Registration Number _____

Chassis (VIN) Number _____

Engine Number _____

Vehicle Make & Model _____

Year of Manufacture _____

Type of Vehicle Motor Car Minibus Midibus Bus

Other Specify _____

Carrying Capacity _____

FOR OFFICE USE ONLY

Date application received YYYY / MM / DD

Reference number _____

Amount Paid R _____

Official's name _____

TEMPORARY OPERATING LICENSE PARTICULARS

Operating License Number: _____

Valid from: YYYY / MM / DD to YYYY / MM / DD

Limited to the duration of the event.

CHECKLIST OF REQUIRED DOCUMENTS

NO.	DOCUMENTS REQUIRED	YES	NO
1	Application form – fully completed and signed by applicant		
2	Original certified copy of Identity Document of applicant		
3	Company registration certificate (in case of a Juristic person) <ul style="list-style-type: none"> • Original certified copy of Identity Document of representative • Proxy letter 		
4	Original certified copy of valid Permit / Operating License		
5	Letter from people hiring the vehicle including the following: <ul style="list-style-type: none"> • Contact details of hirer • Passenger list • Departure and return date • Destination • Any other information 		
6	Valid tax clearance certificate		
7	Original certified copy of Vehicle Registration / logbook		
8	Original certified copy of COR/COF		

Date

Name and Surname of Verifier

Signature